

# SPRINGFIELD AIRPORT AUTHORITY

Tuesday, April 25, 2023

## REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:01 p.m. on Tuesday, April 25, 2023, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Elizabeth Delheimer, Commissioner  
Teresa Haley, Commissioner  
Dianne Hardwick, Commissioner  
Susan Shea, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Deputy Executive Director  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Mike Houston, Vice Chair

VISITORS: Randy Vogel, Crawford, Murphy & Tilly, Inc.  
Tom Schanzle-Haskins

Chair Vala announced to the Board and informed the Secretary of the resignation of Commissioner Tim Franke.

At the guidance and request of Attorney Lestikow, Chair Vala read a portion of Robert's Rules of Order. A portion of the rules were read as follows: Right of the membership to remove ineffective or tyrannical leaders from office. All members are equal. They have equal rights and responsibilities. The majority rules but the minority and absent members are protected. Everything is accomplished in a spirit of openness not secrecy. Members have the right to know what is going on within the organization by attending meetings and inspecting the official records and receiving notices of reports from committees, officers, and boards. Members have the right to resign from office from this organization.

Chair Vala commented, "what I'm getting at is that the procedure for compliance with Roberts Rules of Order is that the Chair runs the meeting, that the Chair is equal to every member in this room.

Members will not speak until they are recognized. Members will speak on a subject one time and one time only until every member has an opportunity to discuss that issue, then a member may speak the second time on the same subject before a vote is called. We all know the process of motions, seconds, discussions, and those type of things. What leads me to this is actions that we have seen in the past by some board members. In the February meeting of this board, one board member, before the Chair could complete why we were going into Executive Session and explain that a member had asked to go into Executive Session to discuss something, decided that when it was time for him to rule and hung up and ruined a quorum and put us all in a big hassle. Then in the March meeting, same member, decided that he would overrule the Chair and demand that there be a voice vote on whether he could be on the telephone or not and tried to overrule the Chair. In the Robert's Rules of Order there is a great and laid out specific way to overrule the Chair and that is for a point of order and to ask for a vote of the rest of the body. This member chose not to do it. Looking at past history on things, I have found out that outside of the proceedings of this board, but within the purview of this board, is action by board members outside of the board. This board member I'm talking about has commonly been known to violate Open Meetings Act and Robert's Rules of Order many times and has served as another elected official and cost the city about \$170,000. So, at this point I would like to say that Commissioner Houston, although not here, is out of order, and I will handle any motion from the board." Commissioner Hardwick, "I make a motion that we censure Mike Houston for being out of order in those two times as well as past time of having been appointed to the Board and serving on the Finance Committee when in fact he was responsible for us not getting the tax money that we had". Commissioner Delheimer, "Mr. Chair I would like to second that motion to censure Commissioner Houston". The motion carried with a roll call vote of 3 ayes (Delheimer, Hardwick, Vala)/2 nays (Haley, Shea).

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of March 21, 2023, and disposal of all Regular Meeting Recordings more than six months old. Commissioner Haley made a motion to approve the amended minutes of the Regular Meeting of March 21, 2023, and disposal of all Regular Meeting Recordings more than six months old, seconded by Commissioner Delheimer and carried with a roll call vote of 5 ayes/0 nays.

Treasurer Kinnaman reported unrestricted funds projected year-end balance of \$7,106,531 and actual year-to-date balance of \$8,213,012, restricted funds projected year-end balance of \$9,274,469 and actual year-to-date balance of \$11,021,795.

Deputy Executive Director Boyle discussed the insurance coverage for 2023-2024. Commissioner Hardwick made a motion to accept the proposed insurance renewals from R.W. Troxell and direct the Executive Director to execute the necessary documents to renew the Authority's Property coverage with Cincinnati, Auto coverage with Cincinnati, Officers & Directors Liability coverage with Old Republic, Airport Liability coverage with All Access Aviation and Liquor Liability coverage with US Insurance, all for a one year period, seconded by Commissioner Shea and carried with a roll call vote of 5 ayes/0 nays.

Commissioner Delheimer discussed a resolution to allow IMRF benefit protection leave to allow service credit to members who are placed on authorized leave of absence without pay. Commissioner Delheimer made a motion to approve a Resolution to Allow Benefit Protection Leave and authorize the Board Chair to sign, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Executive Director Hanna shared that there have been meetings with Military Affairs for additional potential military activity and conversations continue to ensue.

Chair Vala gave the construction report.

Chair Vala discussed the acquisition of a new trailer-mounted runway de-icer. Commissioner Haley made a motion to authorize the purchase of a 2,000-gallon trailer-mounted runway de-icer in the amount of \$100,700 from Fortbrand and authorize the Executive Director to execute agreements for the purchase, seconded by Commissioner Shea and carried with a roll call vote of 5 ayes/0 nays.

Commissioner Hardwick reported a 10% decrease in year-to-date passenger activity as compared to last year.

Commissioner Hardwick reported that fuel sales for the month of March were 114,022 gallons with revenue of \$13,742. Airline fuel sales were up slightly compared to the previous month. Retail Jet fuel sales remained steady along with Military contract fuel. Sales of Avgas fuel saw a large increase

which was attributed to the arrival of the aerial survey team and an 8,000-gallon bulk Avgas purchase from the Illinois Department of Aeronautics.

Attorney Lestikow reported on the cancellation of Informational Picketing Policy and Airline Incentive Policy as part of the ongoing effort to update Board policies. Commissioner Shea made a motion to approve cancellation of the Informational Picketing Policy and Airline Incentive Policy, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Executive Director Hanna thanked the Board for the approval of the purchase of a de-icer trailer; reported he met with Allegiant Airlines to discuss their SPI routes growth for 2023 and learned of the effects the pilot shortage is having on their network; working with American Airlines to adjust the schedule as we move into June when they start service to Chicago; met with Laughlin Riverside Resort Casino regarding a two-year incentive package to return regular charters to Springfield; working on starting the hangar door project at the StandardAero facility; received intergovernmental agreement for the Smart Airports Planning Grant from Illinois Department of Transportation; meetings have been held to expand a flight training base at SPI; the solar array is active and generating electricity; noted that Roger will be retiring in May and that Traci Cline-Carter will be filling his role.

Chair Vala appointed Commissioner Hardwick as the Budget and Finance Committee Chair. Chair Vala reported on the tragic accident that happened at the airport. Chair Vala notified the Secretary that there is an opening for a Commissioner on the Board. Secretary Peters officially notified the Board of this opening and will notify the appropriate authorities within five business days.

Under Public Comments, Thomas Shanzle-Haskins introduced himself and informed the Board that he has been appointed as a commissioner by Mayor Langfelder to fill the term of Tim Franke who had resigned. Mr. Shanzle-Haskins reported he was notified by Jim Lestikow who is counsel for the commission, he could attend but would not be sworn in as a Commissioner because as referred to earlier in Section 12 of the By-Laws, at this time Chair Vala told Mr. Shanzle-Haskins he was out of order as the Board did not need legal permission from him. Mr. Shanzle-Haskins said he didn't believe the failure of Secretary to make that notification initiates or nullifies the appointment made and would tender to the

chairman an email which appears to have been sent by resigning Commissioner Franke on April 5, at this time Chair Vala informed Mr. Shanzle-Haskins that his time was up and he was out of order.

Chair Vala called for a motion to adjourn and the Regular meeting adjourned at 5:49 p.m.

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Frank J. Vala, Chair

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R. Beverly Peters, Secretary